

**Muletown Kids Policies:**

Registration packet must be filled out at first visit. At Least one emergency contact must be listed, this is someone besides parent or guardian.

You may bring food/drinks, we are a peanut free facility. We do have juice/snacks/meals for purchase, as well as diapers and wipes.

If your child is there for 3 or more hours, we are required to at least offer a snack to child, if there is no food provided. This will be added to your total. We have filtered water to give for free.

We require all shoes to be taken off to go into the play area and all children must sanitize hands. You may take socks off as well, so the sock monster doesn't get them ; )

We do recommend children to wear clothes that you don't mind getting messy, as we do crafts that involve paint and other things that may get on clothing.

Booboo reports and Incident reports are given to parents/guardians. After the third incident report, it is a requirement to have a discussion about the next steps for the child at Muletown Kids. This may include taking a break or not returning to Muletown Kids.

While your child(ren) are in the care of Muletown Kids, you must be available by phone. We need to be able to reach you in case we have a question or there is an emergency, or we need your child picked up due to an incident or illness.

If we call for your child to be picked up for any reason, it is a requirement to pick up within the hour. If you are unable to pick up within the hour, someone on your emergency contact will need to pick up.

We charge \$5 for every 15 minutes intervals that you are over for your allowed amount. This means if you come 20 minutes past your time, you will be charged an extra \$10. If you pick up past closing, it is \$5 for every 15 minutes intervals. If it is a recurring issue, it will be \$1 per minute past closing.

Please keep children home if they are sick. If there is any sign of a communicable disease, we will not allow them to stay at Muletown Kids. If your child becomes ill during their stay. They will need to be picked up immediately.

**Questions?**

Contact Us at: [info@muletownkids.com](mailto:info@muletownkids.com)